



703 Flieth St. Suite A
Wausau, WI 54401
715-675-5359

Web Site; www.deckersdriving.com
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**IMPORTANT
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The following information and requirements is presented to avoid violations of State of Wisconsin Statutes, rules and/or regulations regarding the procedure for obtaining and retention of the instruction (temporary) permit or license.

Upon completion of the classroom training the student is eligible to obtain their instruction (temps) license from the Department of Motor Vehicles at 15 ½ or older. After the student has their temps they may begin the Behind the Wheel training.

Requirements for Instruction Permit (Temps)

1. **Original Birth Certificate** or (One of the following)
 - a. **Certified Copy of the Original Birth Certificate** (Photo or Fax copies not accepted)
Obtain from the Register of Deeds office in the County and/ or State you were born.
 - b. **Passport**
 - c. **State of Wisconsin I.D. Card**
2. **Another form of identification**
 - a. Social Security Card (make sure you have signed it prior to arrival at DMV Office)
 - b. School ID
3. **Tri Fold Form (MV3001) Wisconsin Operators License Application.**
 - a. **Complete sections A,B,C, and D (In Black or Blue Ink)**
 - b. **NOTE: SPONSOR SECTION-** Parents signature must be notarized in section D of the Sponsor Certification section of the form. DMV employees are all Notary Public.
4. **Fee of \$35.00 for Instruction Permit (temps).**
 - a. Make checks payable to: **Registration Fee Trust.**

ACCEPTABLE DOCUMENTS-Under Wisconsin State Statutes 215.2

ONLY THE FOLLOWING ARE ACCEPTABLE to obtain permit.

1. An original Birth Certificate
2. A certified copy of a Birth Certificate or the equivalent document from the State, Territory or Foreign Country of Birth.
3. A Passport
4. A Wisconsin Notification of Birth Registration or the equivalent from the State, Territory or Foreign Country of Birth.
5. A Wisconsin Identification Card (ID)
- 6.

NOTE: HOSPITAL birth certificates or BAPTISMAL certificates are no longer acceptable proof of name, place and date of birth or **PROOF OF IDENTITY.**

Wisconsin Statute s.245.17 requires that the student begin the formal Behind the Wheel training no later than sixty (60) days from the date of issuance of the Instruction Permit (Temps). Students will be required to complete the formal Behind the Wheel training on or before the ORIGINAL Instruction Permit (TEMPS) expiration date or be dropped from the course.

OVER PLEASE



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REQUIRMENTS FOR PROBATIONARY LICENSE (ROAD TEST)

1. Appointment is **required** to take the road test.
 - a. **By Phone: CALL 1-608-264-7478**
 - b. **Web Site: <http://www.dot.wisconsin.gov/drivers/drivers/schedule.htm>**
 - c. www.deckersdriving.com , click on forms, click on schedule a road test

You will need the following information when making the appointment.

- d. **Your Social Security Number.**
- e. **Your Birth Date.**
- f. **A phone number where you can be reached.**

On the day of the test you will need the following

2. Completion Certificate (MV3192) **.
3. 30 hours of logging (10 hours at night). Recorded and initialed as instructed.
4. 3001 Form (tri-fold form). Fill out at DMV office.
This form will need to be signed again in the presence of a DMV officer for section D of the sponsorship section.
Does not need to be signed by the school for your probationary license.
5. Social Security Card or Social Security number
6. Fee of \$43.00. (Make checks payable to the REGISTRATION FEE TRUST.)
7. Your temp. License

FORMS: MV3001 and MV3192 are required by the Department of Motor Vehicles.

**** A Completion Certificate (MV3192) will NOT be issued to any student who fails the course or who has not turned in all homework, projects or school issued materials or books, and all fees are paid.**

**DEPARTMENT OF MOTOR VEHICLES --- HOURS OF OPERATION
WAUSAU OFFICE – LOCATED IN RIB MOUNTAIN
5301 Rib Mountain Drive**

Monday, Tuesday and Friday	8:30 AM to 4:30 PM
Wednesday	8:00 AM to 4:00 PM
Thursday	10:00 AM to 5:30 PM

(NO TEST WILL BE GIVEN (1) HOUR PRIOR TO CLOSING)